

COMPENSATION AND BENEFITS

SALARY

The salary range for the Chief Building Official, including performance pay, is \$7,070 - \$9,055 per month.

HEALTH ALLOWANCE:

Management employees receive from \$610 to \$1,041 per month for medical and dental premiums. City employees participate in the PERS Health Program, and may choose their medical coverage from a list of providers. Unused health allowance may be used for optional benefits or kept as taxable income. The City's flexible benefits plan includes medical and dental coverage as core benefits, and a range of optional benefits including vision, heart/stroke insurance, additional life insurance, cancer insurance, and long-term care insurance. You receive a City-paid \$150,000 life insurance policy, short and long-term disability insurance and an employee assistance program.

RETIREMENT BENEFITS:

The City offers the PERS 2.5% at 55 plan (effective June 18, 2006) with the single highest year, credit for unused sick leave, and 4th tier 1959 survivors benefits options. The employee pays the employee contribution on a tax-deferred basis (414h2).

OTHER BENEFITS:

The City pays an amount equal to 3% to 5% of salary, depending on years of service, to a deferred compensation account with ICMA or ITT/Hartford. The City supports professional development and provides a tuition reimbursement program of up to \$1,000 per fiscal year.

LEAVES AND HOLIDAYS:

Annual vacation ranges from three to four weeks depending on years of service. Eight hours of sick leave accrue each month, and a portion of sick leave may be cashed out annually. Management employees receive 72 hours of administrative leave annually. The City observes 13.5 paid holidays, including two floating holidays each year. The City has a furlough between Christmas and New Year's Day each year. You will be eligible to participate in a 9/80 alternative work schedule.

CHIEF BUILDING OFFICIAL



TO BE CONSIDERED

A completed City application form, resume and cover letter are required to be considered for this position. Call (408) 779-7276 for an application or apply online at <http://www.morgan-hill.ca.gov>. Submit application materials to:

City of Morgan Hill
17555 Peak Avenue
Morgan Hill, CA. 95037

This position is open until filled, but applications received by June 30 will be considered for an oral board held during the week of July 10, 2006.

EOE



THE CITY OF MORGAN HILL CALIFORNIA

IS SEEKING AN EXPERIENCED
PROFESSIONAL TO SERVE AS

CHIEF BUILDING OFFICIAL





THE COMMUNITY

The City of Morgan Hill (population 37,000) is located in southern Santa Clara Valley, approximately 12 miles south of San Jose, 10 miles north of Gilroy, and 15 miles inland from the Pacific Coast. The Valley is approximately 4 miles wide and is surrounded by the Santa Cruz mountain range to the west, and the Diablo mountain range to the east.

Thoughtful planning has made Morgan Hill one of the most desirable communities in Santa Clara County, and Morgan Hill has maintained a charming, small-town atmosphere while also hosting over 5 million square feet of commercial/industrial space, including 2 of the 11 largest business parks in Silicon Valley. The City has developed several significant public facility and recreation assets, and golf courses, lakes, outstanding county and state parks for camping, hiking, horseback riding, hot air ballooning, water recreation and mountain biking opportunities abound. The City offers a wide variety of opportunities for cultural activities, dining, sporting activities and shopping. The downtown area offers both historic buildings and new architecture, including a new Community and Cultural Center and Community Playhouse, which opened in 2002. The area also offers a variety of restaurants, breweries, art galleries and specialty shops. A state-of-the-art Aquatics Center featuring three pools (one a 50-meter competition pool), a water play area and two slides, opened in 2004.

ROLE OF THE CHIEF BUILDING OFFICIAL

The Chief Building Official will assist in the development and implementation of goals, objectives, policies, procedures and work standards for the Division. The Chief Building Official will also represent the City of Morgan Hill in meetings with representatives of governmental agencies, architects, engineers, contractors, property and business owners and the public. Additional duties of this position include:

- Prepare updated codes for adoption by the City Council to comply with State requirements.
- Develop and administer the annual budget for the Division.
- Conduct various studies, prepare reports of findings, consider alternatives and make recommendations.
- Coordinate building permit processing with other departments and governmental agencies.
- Recommend selection of staff and provide for their training and professional development.
- Serve as a member of the Development Review Committee.
- Coordinating member of the City's Emergency Response Plan.
- Manage the City's Code Enforcement Program.
- Manage the City's Facility Maintenance Program.
- Perform plan checking and inspection services, and direct and review the work of staff.



THE IDEAL CANDIDATE

The ideal candidate will be organized and capable of working in a fast-paced environment. Typical education and experience includes:

- A total of at least four years of experience in a combination of plan checking, code enforcement and inspection of varied residential, commercial and industrial facilities including two years in a lead or supervisory capacity.
- Graduation from a four year college or university with a degree in Engineering, Architecture, Construction Management or other related field of study is desirable. However, related work experience (beyond the minimum four year requirement) may be substituted for up to two years of the desired college education, with two years of work experience being equal to one year of college education.
- Certification as a Building Official by the Council of American Building Officials (CALBO) within one year of hire.
- Possession of a valid Class C California drivers license.
- Knowledge of supervisory principals and methods, including goal setting, budget preparation, administration and training.
- A Plan Examiner's Certification.
- Other ICC Certifications are highly desirable.

THE IDEAL CANDIDATE WILL ALSO POSSESS THE FOLLOWING ATTRIBUTES:

- Excellent written and oral communication skills.
- A participatory leadership style and the capability to solicit input from others.
- Good analytical and problem-solving skills.
- A positive, energetic presence with the ability to motivate others.

